

Warren County Health Department

Board of Health Meeting

May 16, 2017

The Warren County Board of Health held its regularly scheduled meeting on Tuesday, May 16, 2017 at 7:00 pm in the Conference Room of the Health Department.

Members Present: Chairman Michael Kilian, Commissioner Baker, Ms. Linda Baker, Dr. Elton Brown, Mrs. Eva Brown, Ms. Cheryl Coffman, Ms. Vivian Loyd.

Others present: Mrs. Margaret Brake and Tanisha Lyons

Meeting was called to order by Chairman Michael Kilian and a moment of silence was observed.

The Conflict of Interest statement was not read being that Ms. Coffman is aware and knows of the statement. Dr. Brown moved to waive the Conflict of Interest Statement and was seconded by Commissioner Baker. There being no further discussion the motion passed unanimously.

There was no public comment

New Board Members Cheryl Coffman and Eva Brown were sworn in.

The March 21, 2017 minutes were reviewed. Ms. Linda Baker moved that the minutes be accepted as read and seconded by Ms. Loyd. There being no further discussion the motion passed unanimously.

Mrs. Brake presented the Finance Report and the department has exceeded or met 100% revenue. Home Health has improved tremendously with fees. Mrs. Eva Brown moved to accept the finance report and seconded by Ms. Linda Baker. There being no further discussion the motion passed unanimously.

In April the department received Medicaid Cost Settlement funds \$198,552 FY 14/15. \$63, 672 was for Family Planning and the rest were spread out to the other programs. Ms. Linda Baker moved to accept this addendum to the finance report and seconded by Ms. Loyd. There being no further discussion the motion passes unanimously.

The Title VI Language Access Policy was updated as it relates to LEP needing interpreters. We must use the one provided through the department or the language line. No friends or family members can interpret unless interpreting is not provided. Dr. Brown moved to accept the revised Language Policy and seconded by Mrs. Eva Brown. There being no further discussion the motion passes unanimously.

The 2017 Health Fair results show that 41 surveys were completed with 282 people in attendance. The overall results were good one stating they were not satisfied with the time of the event. A reporter from the Henderson Daily Dispatch wrote an article and the department did a full page ad in the Warren Record. Ms. Loyd moved to accept the results and seconded by Ms. Linda Baker. There being no further discussion the motion passes unanimously.

The 2017 County Health rankings were reviewed for Warren County. The areas that are focused on are health outcomes, health factors and policies. Warren County ranked 84 for health outcomes and ranked 95 for health factors. The board discussed at length about how the rankings are determined. Dr. Brown moved to accept the report and seconded by Ms. Linda Baker. There being no further discussion the motion passed unanimously.

Director's Report:

Mrs. Brake mentioned that the Health Department has a vacant position of Community Health Aid. Home Health has two positions vacant - Supervisor and Public Health Nurse. The openings will be advertised on Indeed.com for at least a month and HR has received some interest in the jobs from this method. Recruitment is also being done for a Nutritionist for WIC.

National Public Health Week was April 3-9 2017 and various activities were planned in addition to the health fair. The department had an Open House for the Exerstyle Program and some of the staff participated on "The Talk" radio show to talk about the services and programs that are offered. Employee Appreciation activities were an ice cream social, birthday celebrations for the quarter and Walk at Work event on Wednesday. The Health Department will focus on doing more promotions as it relates to health department services. The Ad from the Warren Record was shared.

May is Mental Health Awareness month and the Department participated in the forum that was held on May 6th at the Armory. The Health Department also had a table that displayed information about the services we provide. Stepping Up is a new initiative for a national program to reduce the number of people with mental illnesses in jails. The Health Directors from surrounding counties along with County Managers, EMS, Law Enforcement and Jail Administrators are meeting on how to get a plan implemented in various counties.

Commissioner Baker said The Stepping Up Initiative meets on the 3rd Monday in each month.

Ms. Coffman addressed the homeless in Warren County with Mental Illness. She asked if the Health Department is collaborating with any other resources. Mrs. Brake mentioned that Cardinal Innovation has started holding a Community Partners meeting in the counties they serve. The next meeting is June 8, 2017 and Mrs. Brake said she will speak with Elliot to have this topic put on the agenda for a future meeting.

Ms. Coffman also suggested that the Health Department do a screening at the library to see what other needs the homeless may have.

The Health Department is in the process of implementing a schedule for staff training for CureMD (Electronic Health Record). We are expecting to go live in July.

Mrs. Brown stressed the importance of the Board of Health being an advocate for Public Health. The board also discussed the problem of Opioids on a county level and there is a bill in the legislature to get more people to use the registry.

The next meeting is July 18, 2017 at 7:00pm. There being no further discussion the meeting was adjourned.

Submitted by:

A handwritten signature in black ink, appearing to read "Mike", is written above a horizontal line.

Michael Kilian, Board Chairman

A handwritten signature in blue ink, appearing to read "Margaret F. Brake", is written above a horizontal line.

Margaret F. Brake, Secretary