

The Warren County Health Department

Board of Health

May 16, 2023

The Warren County Board of Health held its meeting on Tuesday, May 16, 2023 in the Health Department Lobby area.

Members present: Dr. Elton Brown, Dr. James Crenshaw, Mr. Michael Kilian, Commissioner Bertadean Baker, Mrs. Kaye Hall, Ms. Cheryl Coffman, Dr. Chris O'Malley, and Mrs. Eva Brown.

Others present: Dr. Margaret Brake, Andrea Goode and Tanisha Lyons.

The Board chair requested roll call for member that were on conference call. There were no conference call attendees.

The meeting was called to order by Chairman Dr. Elton Brown and a moment of silence was observed.

There was no public comment.

Ms. Coffman waived to read the Conflict-Of-Interest Statement and seconded by Dr. Crenshaw. There being no further discussion the motion unanimously passed.

The May 2023 minutes were reviewed. Commissioner Baker moved to accept the minutes as read and seconded by Mrs. Brown. There being no further discussion the motion unanimously passed.

Dr. Brake presented the Finance Report for review and approval. Recommended budget was submitted to the County Commissioners by the County Manager, Mr. Jones. The Health Dept has a few changes in some of the line items. Salaries was changed due to discrepancies from Finance and Human Resources about positions we have. FICA and retirement there was a reduction in that amount because of positions. The last change is an increase from \$40,000 to \$100,000 for building repairs. Ms. Coffman moved to accept the Finance Report and seconded by Commissioner Baker. There being no further discussion the motion unanimously passed.

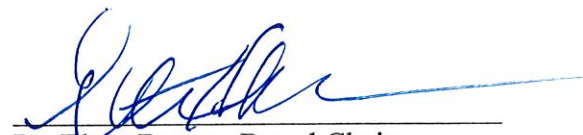
Dr. Brake presented the BOH Operating Procedures for review and approval. There were no changes in the Operating Procedures. Dr. Crenshaw moved to accept the Operating Procedures as read and seconded by Commissioner Baker. There being no further discussion the motion unanimously passed.

Dr. Brake presented the BOH Handbook. The only change was adding Mrs. Hall and Dr. O'Malley to the member list. Mrs. Brown moved to accept the BOH Handbook and seconded by Dr. O'Malley. There being no further discussion the motion unanimously passed.

citizens. Mrs. Brown also asked if there is anything she needs assistance with please do not hesitate to let them know.

The meeting adjourned. The next meeting is July 18, 2023 @ 6:00pm.

Submitted by:

A handwritten signature in blue ink, appearing to read "Eton Brown", written over a horizontal line.

Dr. Eton Brown, Board Chair

A handwritten signature in blue ink, appearing to read "Margaret Brake", written over a horizontal line.

Dr. Margaret Brake, Secretary