

The Warren County Health Department

Board of Health

July 18, 2023

The Warren County Board of Health held its meeting on Tuesday, July 18, 2023, in the Conference Room of the Health Department.

Members present: Chairman Dr. Brown, Vice Chair Dr. Crenshaw, Linda Baker, Eva Brown, Dr. O'Malley,

Others present: Dr. Margaret Brake, Andrea Goode, Shantice Champ, and Tanisha Lyons

The meeting was called to order by Chairman Dr. Elton Brown and a moment of silence was observed.

Linda Baker waived to read the Conflict-Of-Interest Statement and seconded by Eva Brown. There being no further discussion the motion unanimously passed.

The Board Chair requested roll call for members on the conference call. There were no attendees.

There was no public comment.

The May 2023 minutes were reviewed. Mrs. Eva Brown moved to accept the minutes as read and seconded by Dr. Crenshaw. There being no further discussion the motion unanimously passed.

Dr. Brake presented the Finance Report for review and approval. The total budget for the FY24 year is \$3,625,843.00. The budget did not change since we presented in May the changes proposed at that time were the salary and benefits as well as increases in building repairs. Mrs. Eva Brown moved to accept the FY 24 budget and seconded by Dr. Crenshaw. There being no further discussion the motion unanimously passed.

Dr. Brake presented the Home Health, Environmental Health, and Health Department fee schedules for FY 24 for review and approval. There were no changes to any of the fees. Dr. Crenshaw moved to accept the FY 24 fees for Home Health, Environmental Health and Health Department and seconded by Ms. Linda Baker. There being no further discussion the motion unanimously passed.

Dr. Brake presented the Bad Debt Write-Off and Debt Set-Off for the Health Department. The memo was submitted by Administrative Officer Andrea Goode for FY 23 in the amount of \$38,380.04. The policy states if the debt is \$50 or greater and no payment has been made for 60 days or greater it can be written off. Ms. Linda Baker moved to accept the FY 22/23 Bad Debt Write-Off and Debt Set-Off and seconded by Dr. O'Malley. There being no further discussion the motion unanimously passed.

Shantice Champ, a Social Worker at the Health Department presented the 2022 Child Fatality Annual Report. The report is done yearly and is to be shared with the Board of Commissioners as well as the Board of Health. The Child Fatality team reviews child deaths in Warren County the team meets quarterly. For this reporting period there were 2 child deaths reported that could have been avoided, this has been the lowest reporting to date. The team also focuses on system errors as well as providing resources. The team consists of representatives from the health department, law enforcement, school social worker, a parent, guardian at litem to name a few. The team is involved in the Safe Sleep Campaign, conduct trainings and activities for Child Abuse Prevention Month in April.

Health Director's Report

07/18/23

Staff Updates

Currently recruiting for vacant nursing positions in clinic and home health, Program Assistant IV in Health Education and Accounting Clerk IV (billing) in Home Health. Also reclassified the General Utility Worker to full-time. Mr. Emerson (Frank) Boyd retired on May 31st.

Updates

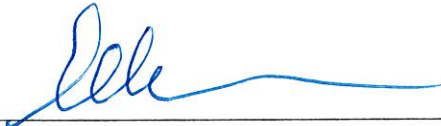
Staff have attended trainings in June and July: NC Summit on Reducing Overdose – June 7-8; National Association of County and City Health Officials (NACCHO) Conference – July 9-13.

Held a De-escalation Communications Skills Training with staff on July 17, 2023. This is a 2-hour training that focuses on helping to recognize and understand the underlying causes of escalated situations and how to apply empathy in each. Keith Hamm, Integrated Family Services was the trainer. He highlighted how to access mobile crisis services and described situations that may be considered a crisis and how to appropriately respond.

There will be an Opioid/Substance Use Community Meeting on Monday, July 31, 2023, to discuss the NC Opioid Settlement, recommended strategies and to get community input on service needs. Leaders from the County, Towns of Warrenton, Norlina, and Macon along with the public are invited to attend.

Meeting adjourned and next meeting September 19, 2023 @ 6:00 pm.

Submitted by:



Dr. Elton Brown, Board Chair



Dr. Margaret Brake, Secretary