

Warren County Health Department

Board of Health

May 18, 2021

The Warren County Board of Health held its meeting on Tuesday, May 18, 2021 at the Armory Civic Center.

Members present: Dr. Elton Brown, Dr. James Crenshaw, Mrs. Eva Brown, Ms. Cheryl Coffman and Mrs. Candice White.

Others present: Dr. Margaret Brake, Wenona Mills, Sharon Bartholomew, and Tanisha Lyons.

The meeting was called to order by Chairman Dr. Elton Brown and a moment of silence was observed.

The Board Chair requested roll call for members that are on conference call. Conference call attendee is Ms. Linda Baker.

Dr. Crenshaw moved to wave the Conflict of Interest and seconded by Ms. Cheryl Coffman. There being no further discussion the motion unanimously passed.

There was no public comment.

The March 2021 minutes were reviewed. Mrs. Eva Brown moved that the minutes be accepted and seconded by Mrs. Candice White. There being no further discussion the motion unanimously passed.

Dr. Brake presented the recommended budget. There were not many changes from the budget that was presented at the last board meeting. COVID 716 funds will be able to be used the next fiscal year. Building repairs was not in our original draft budget but it was a line item in Buildings and Grounds budget. In this version, it was moved to the Health Department's budget and general funds would be used for repairs; however, Buildings and Grounds would manage the different projects. The Health Department has a few needed repairs such as the roof, flooring, and windows. Mrs. Eva Brown moved to accept the finance report and seconded by Mrs. Candice White. There being no further discussion the motion unanimously passed.

The Board received updated BOH Operating Procedures. The changes that were made to the document included the meeting time and updated membership list. Ms. Cheryl Coffman moved to accept the BOH Operating Procedures and seconded by Mrs. Eva Brown. There being no further discussion the motion unanimously passed.

Dr. Brake presented the BOH Handbook for review and approval. Mrs. White received a BOH handbook while the remaining members received copies of the updates from the Operating

Procedures. Ms. Cheryl Coffman moved to accept the BOH Handbook and seconded by Mrs. Eva Brown. There being no further discussion the motion unanimously passed.

The Board reviewed the Health Director's Job Description. There were no changes. Mrs. Eva Brown moved to accept the Health Director's Job Description and seconded by Ms. Cheryl Coffman.

Health Director's Report

Staff Updates

Wenona Mills was hired as Director of Nursing effective April 16, 2021. The Environmental Health Specialist position has been offered with an expected start date of June 1st. A team also interviewed for the Accounting Clerk position to conduct billing for Home Health.

COVID-19 Case Counts

The COVID-19 daily report for Warren County as of 5:05 pm on **03/16/2021**: (Data from Last Meeting)

- 33 Active Cases
- 1,633 Recovered Cases
- 1 Hospitalized cases
- 18 Deaths
- 1,684 Total Cases

Here is the COVID-19 daily report for Warren County as of 5:05 pm on **05/18/2021**:

- 2 Active Cases
- 1,798 Recovered Cases
- 20 Deaths
- 1,820 Total Cases

Similar to what is occurring across the state, we continue to see positive cases however, the number of active cases is declining. Since the last meeting in March, we have had an additional 136 new cases and 2 deaths.

COVID-19 Vaccinations Update

The Warren County Health Department is still administering the Moderna vaccine by appointment. This month we are also offering the Johnson & Johnson (one dose) vaccine as well. Individuals may call the health department at (252) 257-1185 to make an appointment.

Like our neighboring counties, we are also seeing a decline in the number of people deciding to get vaccinated. As a result, we are extending our outreach and partnerships in the community similar to what we did with COVID-19 testing. We are planning community vaccine events with

the Warren County Office of Veterans Services (5/28), Gang-Free, Inc. & Kim's Vineyard (6/11), Pastor Terrell Alston & Perfecting Praise Ministries of Norlina (6/15).

People vaccinated in Warren County:

At Least One Dose = 7,047 (35.7%)

Fully Vaccinated = 6,374 (32.3%)

Health Department vaccine = 6,650 (total shots given 1st & 2nd Doses)

From 4/18-5/18 1 Month Snapshot = 1069 vaccine doses administered

Historically Marginalized Populations = 677 (63.3%)

AA – 622 (58%)

NA – 55 (5.4%)

Vaccination clinics continue to operate well although we are scaling back to hold several smaller clinics at the health department and other events in the community. We appreciate our partnerships with our county administration, EMS, schools, sheriff's office, churches and great volunteers. At the request of the BOH, a letter was sent to our volunteers to thank them for their service and commitment to our vaccine efforts in Warren County.

Dr. Crenshaw moved to go into closed session for personnel matters and seconded by Mrs. Candice White at 6:30 pm. Following the closed session, Dr. Crenshaw moved to have the meeting to open back to regular session @ 6:45 pm and seconded by Mrs. Eva Brown. There being no further discussion the motion unanimously passed.

Dr. Brown wants to add "Blue Sky" to the next agenda. This means to think about different things the Board can do to promote Public Health Awareness. He would like for the Board to discuss some ideas at the next meeting. The Board thanked Dr. Brake for her tireless work during COVID-19.

Mrs. Eva Brown moved to adjourn the meeting and seconded by Dr. Crenshaw. There being no further discussion the motion unanimously passed.

The next meeting is July 20, 2021 @ 6:00 pm.

Submitted by:

Dr. Elton Brown, III Board Chair

Dr. Margaret F. Brake, Secretary