

The Warren County Health Department

Board of Health Meeting

October 16, 2018

The Warren County Board of Health held its meeting on Tuesday, October 16, 2018 @ 7:00 pm in the Conference Room.

Members Present: Chairman Dr. Elton Brown, Mr. Michael Kilian, Commissioner Bertadean Baker, Mrs. Eva Brown, Ms. Cheryl Coffman, Ms. Vivian Loyd and Dr. Dieckmann (participated via conference call).

Others present: Margaret Brake, Sharon Bartholomew and Tanisha Lyons.

The meeting was called to order by Chairman Dr. Brown and a moment of silence was observed.

Mr. Kilian moved to omit the reading of the Conflict of Interest Statement and was seconded by Ms. Loyd. There being no further discussion the motion unanimously passed.

There was no public comment.

The May and August 2018 minutes were reviewed. Ms. Coffman moved to accept the minutes as read and seconded by Mrs. Brown. There being no further discussion the motion unanimously passed.

Mrs. Brake presented the 18/19 Health Department budget. The adopted budget is \$3,147,004. Mrs. Brown moved to accept the budget and expenditures and seconded by Ms. Loyd. There being no further discussion the motion unanimously passed.

Mrs. Brake presented the bad debt write off of \$2,968.92. These accounts have had no payments made in over 12 months. Mrs. Coffman moved to accept the Bad Debt write off and seconded by Ms. Loyd. There being no further discussion the motion unanimously passed.

Mrs. Brake presented the NC Debt Set off in the amount of \$4,131.00. These are delinquent accounts that will be submitted to the state for garnishment. Mrs. Brown moved to accept the debt set off and seconded by Commissioner Baker. There being no further discussion the motion unanimously passed.

Mrs. Brake presented the BCCCP/Wise Woman 2018 sliding fee scale. Ms. Coffman moved to accept the 2018 sliding fee scale and seconded by Commissioner Baker. There being no further discussion the motion unanimously passed.

Mrs. Brake mentioned the update of the WCHD Exerstyle Policy. In the past employees of the Health Department was able to use the exercise facility for free. The policy was changed to ensure we are in compliance with the State guidelines and now everyone will pay a \$10 annual

fee effective January 1, 2019. The policy also reflects that the program is open to anyone in Warren County (e.g. residents and county employees). Ms. Coffman moved to accept the new Exerstyle Policy and seconded by Mrs. Brown. There being no further discussion the motion unanimously passed.

Mrs. Brake presented a memo for fee changes for Exerstyle and Health Risk Assessment \$10.00 due to the change in the policy and the Flu Shot to be increased to \$46.00 due to reimbursement rate. Ms. Loyd moved to accept the fee changes and seconded by Commissioner Baker. There being no further discussion the motion unanimously passed.

The Board of Health has three members Ms. Loyd, Dr. Dieckmann and Dr. Crenshaw whose terms will expire in December 2018. A Statement of Interest to Serve was submitted by the above names and need to be approved by the Board so they can be reappointed at the November County Commissioners meeting. Dana Conn is a current member of the Home Health Advisory Board and her term expires this month. Ms. Coffman moved to accept the 3 Statements of Interest for the Board of Health and 1 from Home Health Advisory Board seconded by Mrs. Eva Brown. There being no further discussion the motion unanimously passed.

The Board of Health has two vacancies open -Veterinarian and Citizen-At-Large. These vacancies have been advertised.

Dr. Brown mentioned that perhaps the Board will have ideas to provide more services to promote the Health Department (grant opportunities, etc). Mrs. Brake stated that she would like to have a Special Projects Manager working at the Health Department to help with future grant writing opportunities.

The Board of Health Members also completed their yearly training. The members turned in their training certificates.

Health Director's Report:

Mrs. Brake announced new employees Ashley Evans, Nutritionist and Liz Tetley the new WIC Director (the WIC program is now fully staffed); Angela Baird, RN (Home Health) & Scott Capps (Home Health Clinical Manager). We have two vacant positions Office Assistant (Environmental Health) and RN (Exerstyle Program). We will be recruiting for those openings soon.

The Health Department has partnered with other agencies for Grant opportunities totaling \$191,966. Cardinal Innovations & VGCC Law Enforcement Instructors conducted a week long Crisis Intervention Training at Buck Springs on October 8-12, 2018. Twelve officers from Warren, Vance and Halifax Counties were certified in CIT.

The Diabetes Peer Educator Training and Community Outreach Program is collaboration with the Senior Center and funded by Triangle North Health Care Foundation. This is a 6 week

program that teaches diabetes self management skills and will train Peer Educators to implement the program throughout the county. There are 10-12 people that have expressed interest in being trained as Peer Educators. We will also have a billboard and other media to advertise the program to get more people enrolled.

We also received an \$8000.00 Ann Wolfe Mini-Grant from the NC Public Health Association (NCPHA). With this grant we will partner with the Warren Family Institute to raise awareness about Child Safety and to provide car seats to families in Warren County. The grant was written by Hilda Baskerville and Mrs. Brake. The Health Department will be recognized as a grant recipient in December at the NCPHA Conference awards luncheon. Mrs. Brake was pleased to announce that there will be staff members that will be in attendance this year as well.

Granville-Vance Health Dept, WCHD & Franklin County Health Dept are participating in a one year planning grant from HRSA. The purpose is to develop a rural network for Medication Assisted Treatment (MAT) for people with Opioid use disorder. The funds will allow the counties to have access to tele health equipment to offer services to residents so they will not have to travel outside of their county for help.

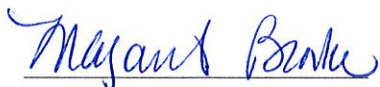
The Healthy Communities Program will have a billboard in Norlina on US1 about Opioid Use Disorder. It will display the Cardinal Innovations 1-800 number if they have questions or if they need treatment.

Mrs. Brake mentioned that the Health Department will have some Holiday Celebrations and the Board of Health will be invited to those events.

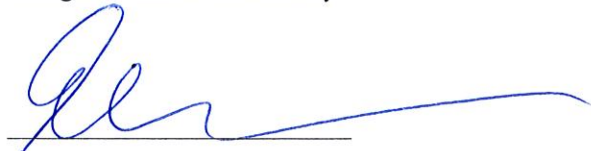
Dr. Dieckmann wanted to thank the Board and Health Department for the plant and fruit basket that was sent to him while he has been out.

The next meeting will be Tuesday, January 15, 2019 @ 7:00 pm. The meeting was adjourned.

Submitted by:



Margaret Brake, Secretary



Dr. Elton Brown, III Board Chair