

Warren County Health Department

Board of Health Meeting

January 19, 2016

The Warren County Board of Health held its meeting on Tuesday, January 19, 2016 at 7:00 pm in the Conference Room.

Members present: Chairman Jerry Bolton, Vice Chair Michael Killian, Ms. Linda Baker, Mrs. Margaret Brake, Dr. Elton Brown, Dr. James Crenshaw, Dr. Merwin Dieckmann, and Ms. Melissa Richardson.

Others present: Andy Smith and Tanisha Lyons.

The meeting was called to order by Secretary Andy Smith in the absence of an elected BOH Chairman. A moment of silence was observed. The Board voted new officers as presented. Dr. Brown moved to keep Mr. Bolton as the chairman and seconded by Dr. Crenshaw. There were no other nominations. The motion was closed with the said name and passed unanimously.

Dr. Crenshaw moved to keep Mr. Killian as the board Vice Chairman, with a second by Dr. Brown. There were no other nominations. The motion was closed with said name and passed unanimously.

Dr. Brown moved that we waive the Conflict of Interest and seconded by Dr. Dieckmann.

Public Comment: Mr. Smith wanted to add an item to the agenda with the review of the 2015 SOC (State of the County) Report to be discussed after the proposed fee of Rapid Flu Test. Dr. Brown moved that this report be added to the agenda seconded by Dr. Crenshaw. The motion unanimously passed.

The November 17, 2015 minutes were reviewed. Dr. Dieckmann moved to accept the approved minutes as corrected seconded by Ms. Melissa Richardson. The motion unanimously passed.

Mr. Smith presented the Finance Report. The Health Department has received two Medicaid Cost Settlement payments. Dr. Dieckmann moved to accept the Finance Report as presented, seconded by Dr. Brown. The motion unanimously passed.

Mr. Smith presented the Annual BOH Operating Procedures and there are no changes. Dr. Brown moved to accept the reviewed procedures, and seconded by Mrs. Brake. The motion unanimously passed.

The Health Director's Job Description was reviewed and the addendum is still in effect. Ms. Richardson moved to accept the Health Director's Job Description and seconded by Commissioner Baker. The motion unanimously passed.

Mr. Smith informed the Board that our new Pediatrician has asked that we start Rapid Flu Test. This will help him to diagnose potential flu cases. The \$15 cost is comparable to other offices in the area. Dr. Brown moved to accept the proposed fee and seconded by Mrs. Brake. The motion passed unanimously.

Mr. Smith presented the SOTC (State of The County) Report. This report is done when the Community Health Assessment is not being completed. The report talks about Morbidity and Mortality, Chronic Diseases, Education, Pregnancy and STD. Dr. Brown moved to accept the report and seconded by Dr. Crenshaw. The motion unanimously passed.

Mr. Smith discussed the Annual Customer and Consumer Satisfaction Survey. The Health Department survey as many as would participate. This was done to see which areas the department could improve. Overall we received positive feedback. The complaint regarding the use of cell phones in the lobby has been addressed.

The WIC Program has received a grant that will focus on community intervention, participant intervention and provider intervention. We will receive \$5000 for the first two years. Our WIC program will be able to use funds to encourage patients to participate in nutritional programs and primary care postpartum. Warren County has redeemed over \$360,000 in vouchers from July 2014-June 2015.

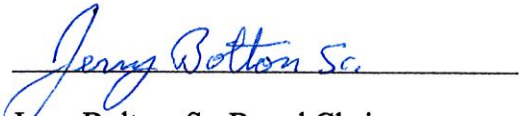
Flu update - there has only been 1 flu death for someone over 65. The vaccine seems to have been matched well this year with the virus. Norovirus update - we are trying to educate our school system to prevent an outbreak.

The Board discussed if there are any rules that we are missing. Mr. Smith replied that we are in compliance with all state and federal rules for each of our programs. The Board discussed Robert's Rules of Order as it relates to making motions and passing motions, or anything that is discussed is part of the minutes. The Board decided not to say "to be filed in the minutes" along with their motion at this point in time.

Health Director's Report: Mr. Smith mentioned that Home Health and Environmental Health hopefully will have the supervisor's positions filled by the end of the month.

The next meeting will be Tuesday, March 15, 2016. There being no further business the meeting was adjourned.

Submitted by:

A handwritten signature in blue ink, "Jerry Bolton Sr.", written over a horizontal line.

Jerry Bolton, Sr. Board Chairman

A handwritten signature in blue ink, "Andy Smith", written over a horizontal line.

Andy Smith, Secretary