

The Warren County Health Department

Board of Health Meeting

January 16, 2018

The Warren County Board of Health held its meeting on Tuesday, January 16, 2018 @ 7:00 pm in the Conference Room.

Members present: Chairman Michael Kilian, Dr. Elton Brown, Dr. James Crenshaw, Mrs. Eva Brown, Ms. Cheryl Coffman and Dr. Amy O'Malley.

Others present: Margret Brake, Hilda Baskerville, Rhonda Mushaw, Sharon Bartholomew and Tanisha Lyons.

The meeting was called to order by Health Director Margaret Brake and moment of silence was observed. Mrs. Brake mentioned that we have three board members Mr. Kilian, Ms. Coffman and Dr. Brown that had expired terms in December. At the last meeting the Board voted to reappoint them if they were willing to serve and they all were willing. We were informed later that the said names had to do another Statement of Interest and it will be forwarded to the Board of Commissioners Clerk. Dr. Crenshaw moved to accept the Statement of Interest from the 3 board members and seconded by Mrs. Eva Brown. There being no further discussion the motion unanimously passed. The meeting was turned back over to Chairman Michael Kilian.

Dr. Brown moved to omit the reading of the Conflict of Interest Statement and was seconded by Mrs. Brown. There being no further discussion the motion unanimously passed.

There was no public comment.

Ms. Cheryl Coffman moved to nominate Dr. Elton Brown as the Board Chair, and seconded by Dr. O'Malley. The motion was closed on the said name. There being no further discussion the motion unanimously passed.

Dr. Amy O'Malley moved to nominate Dr. James Crenshaw as the Board Vice-Chair, and seconded by Mrs. Eva Brown. The motion was closed on the said name. There being no further discussion the motion unanimously passed.

The November 21, 2017 minutes were reviewed. Dr. Crenshaw moved to accept the minutes seconded by Dr. Brown. There being no further discussion the motion unanimously passed.

Mrs. Brake presented the financial review which includes the funding summary from the different programs. For some of the programs the collections are down due to issues with CureMD our medical records vendor, NC Tracks and Home Health billing. We have been told

that the problem will hopefully be fixed next week. At this time we cannot post payments to client accounts until we receive the files to do so but we are receiving payments for services rendered. Dr. Brown moved to accept the Financial Review and seconded by Mrs. Eva Brown. There being no further discussion the motion unanimously passed.

Mrs. Brake presented County Budget Preparation Schedule. The County Manager will meet with each Department head in March to review their budgets.

Mrs. Brake requests the Board of Health approve the following fees for services for Occupational Therapy \$215 for OT Evaluations & Treatments to be retroactive to December 2017. Dr. Brown moved to accept the OT fees to be retroactive and seconded by Dr. Coffman. There being no further discussion the motion unanimously passed.

Mrs. Brake requests the Board of Health approve the BCCCP fees retroactive to January 4, 2018. The fees are set by the state. Mrs. Eva Brown moved to accept the BCCCP fee schedule and seconded by Dr. O'Malley. There being no further discussion the motion unanimously passed.

Ms. Hilda Baskerville, Health Education Supervisor and Rhonda Mushaw, Healthy Carolinians Coordinator presented the State of the County Health Report (SOTCH) for 2017. The report is based on the 2014 Community Health Assessment. The leading causes of death are Cancer and Heart Disease in comparison to the state. The New Initiatives are The Warren County Trail Plan which is a walking trail for the citizen's of Warren County and H.O.P.E. Regional Medical Clinic will be a new healthcare facility that will help serve the citizens with primary care physicians. Emerging issues are Type II Diabetes and Opioid addiction. The Health Department started a year-long Minority Diabetes Prevention Program in September and has 12 participants. Another emerging issue is the Opioid epidemic. Thus, far two forums have been conducted with community partners and may host another meeting in the spring. A priority is STD/Unintended Pregnancy. Chlamydia is a leading reported STD. Teen pregnancy rates are also on a decline. Dr. Brown moved to accept the SOTCH as presented and seconded by Dr. Crenshaw. There being no further discussion the motion unanimously passed. Mrs. Brake thanked the Health Education staff for their hard work and for providing us with the data.

If any Board member is interested in attending NALBOH in August please inform Mrs. Brake.

The Health Director's Job Description classification should be changed from Interim to Local Health Director with a work schedule of 8:30-5:00 pm Monday-Friday. Dr. Brown moved to approve the Health Director's job description and seconded by Mrs. Eva Brown. There being no further discussion the motion unanimously passed.

Mr. Kilian discussed Mrs. Brake's evaluation based on feedback given from the Health Department employees. Mrs. Brake has focused on generating income and advertising the services the Health Department provides. This is an addendum to what was approved six months

ago. Dr. Crenshaw moved to accept the addendum to the evaluation and seconded by Dr. Brown. There being no further discussion the motion unanimously passed.

The Board discussed they have no new rules that they need to adopt.

Health Director's Report

Peter Hight is retiring March 1, 2018 and he is an Environmental Health Specialist. We are currently advertising for his position.

Shyrl Peace Processing Assistant III started today and works in front office (patient registration and CureMD).

February 1st Sharon will have a new finance person added to her team. She will be responsible primarily for invoicing so that we can become more efficient in billing.

Mrs. Brake talked about Medicaid Transformation, She and Sharon attended a meeting in December 5, 2017 of with potential MCO's that are planning to apply for funding to be one of the Medicaid providers. DHHS will release request proposal in the spring of 2018 and will award 3 MCO contracts. The launch date will be July 2019.

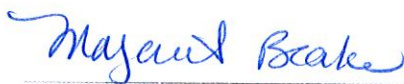
Mrs. Brake informed the Board we received a letter from DMA asking for payback for 2013 in the amount of \$69,245.00 and we will use funds in escrow to pay back. There is a possibility they could do the same for 2014. DMA changed the way they do the calculations and is the reason for the pay back.

The next meeting is March 20, 2018 at 7:00 pm.

Submitted by:



Michael Kilian, Board Chairman



Margaret Brake, Secretary