

Warren County Health Department

Board of Health Meeting

March 17, 2015

The Warren County Board of Health held its meeting on Tuesday, March 17, 2015 at 7:00 pm in the Conference Room.

Members present: Chairman Jerry Bolton, Commissioner Bertadean Baker, Dr. Elton Brown, Dr. James Crenshaw, Ms. Vivian Loyd, Ms. Melissa Richardson and Mr. Michael Killian.

Others present: Andy Smith, Sharon Bartholomew and Tanisha Yancey

The meeting was called to order by Chairman Jerry Bolton with a moment of silence being observed. Dr. Dieckmann is not present at the meeting because he is getting Continuing Education credits to continue to keep medical license.

Dr. Brown made a motion that the Conflict of Interest Statement be waived with a second by Commissioner Baker. There being no discussion the motion unanimously passed.

There was no public comment.

The January 20, 2015 were reviewed. Dr. Crenshaw made a motion to accept the minutes as read and seconded by Ms. Loyd. There being no discussion the motion unanimously passed.

Mr. Smith reviewed the finance report giving a summary of all programs. At this time we are currently at 55.94% in expenses and 56.2% in revenue. Toward the end of year Mr. Smith expects the revenue to be greater than expenses by 2-3%. Dr. Brown moved to approve the finance report and seconded by Commissioner Baker. The motion unanimously passed.

Mr. Smith presented the Health Department FY15-16 Budget. Mr. Smith will meet with the county manager tomorrow to present the proposal. Some reductions were made in some line items to give a projected budget of \$2,961,854.00. The only new item that has been requested is an exam table to assist pregnant women. Dr. Brown moved to accept the FY 15/16 Budget and seconded by Ms. Richardson. The motion unanimously passed.

The FY15 Sliding Fee Scale was presented for Family Planning Waiver Eligibility these guidelines are given by the state of North Carolina. Dr. Brown moved to accept the FY15 Sliding Fee Scale and seconded by Ms. Loyd retroactive to February 2, 2015. The motion unanimously passed.

Mr. Smith states that the Health Department is selective in the grants they apply for. The grants are helpful because it will save the Health Department monies as far salaries and will not have

utilized money in the budget. The grants provide money to the county and save the Department money.

The review of the Strategic Plan 2015-2018 the goals were discussed at the January Board meeting. The SWOT Analysis consisted of strengths, weaknesses, opportunities, and threats. That the Health Department evaluated for the overall betterment of the agency. Ms. Richardson motioned to accept the 2015-2018 Strategic Plan and seconded by Mr. Killian. The motion was unanimously accepted.

Healthy Communities is a new grant that replaces the Communities Transformation Grant. The grant will be used to increase services for the new locations. The funding will also be used to maintain staff and activities to include tobacco use prevention, Healthy People 2020 objectives, and high level of accountability. Dr. Brown moved to approve the Healthy Communities Funding and seconded by Ms. Loyd. The motion unanimously passed.

Mr. Smith currently serves on the committee for County Noise Ordinance. The committee hears noise complaints and issue variances. The Board was in agreement that Mr. Smith continue with serving on the committee.

The Board reviewed the Health Department Service counts for Essential Services. This ensures we provide essential services as governed by the state of North Carolina. This shows how the Health Department is able to fund their programs that are provided. Dr. Crenshaw moved to accept as presented and seconded by Mr. Killian. The motion unanimously passed.

A new committee has been formed to address substance abuse issues to include drinking, smoking, and marijuana use. Dr. Brown motioned to be in support of the new committee and seconded by Dr. Crenshaw. The motion unanimously passed.

The Board reviewed the statistical data of the Home Health Agency Annual Report. There were 3,395 chargeable visits, 255 non-chargeable visits for a total of 3,650 visits. Home Health is an ever changing program and our county supports the Home Health program. Ms. Richardson moved to accept the Home Health Annual Report and seconded by Ms. Loyd. The motion unanimously passed.

Mr. Smith gave an update on the current measles outbreak for North Carolina. The outbreak occurs because of individuals not being vaccinated. The health department wrote an article to stress the importance of vaccination but also sensitive to patient rights. There have been no cases for Warren County. An update on Public Health Issues concerning Flu, Ebola and Rabies was also given. The Flu vaccine was only a 23% match and the elderly population was severely compromised. They are working hard to match the vaccine better for the upcoming Flu season. Warren County has had 2 positive cases for Rabies and we are stressing the importance of getting animals vaccinated. Ebola update one American healthcare worker is being treated and 10 people have been quarantined.

The Communicable Disease Report for 2014 was given. Chlamydia and Gonorrhea were reported high case numbers. Lyme disease, Rocky Mounted Spotted Fever, and Syphilis had few reported cases. Dr. Crenshaw moved to accept the report as given and seconded by Ms. Loyd. The motion unanimously passed

The Annual Immunization Assessment 2014 100% of Warren County clients met all benchmark criteria and 92% of Warren County residents met all benchmark criteria. The state wide average is 69% and we surpass those numbers. Dr. Brown moved to accept the 2014 Immunization Assessment seconded by Ms. Richardson. The motion unanimously passed.

Dr. Dieckmann a Board of Health member will be the representative to serve on the Community Health Assessment Committee. Dr. Brown made a motion that Dr. Dieckmann continue seconded by Dr. Crenshaw. The motion unanimously passed.

Mr. Smith distributed The Board of Health handbook to the members for 2015. The Community Health Assessment for 2014 was also given.

Mr. Smith gave the Health Director's Report. Mr. Smith will attend the Commissioners' work session to present smoke free tobacco free policy for their consideration and support.

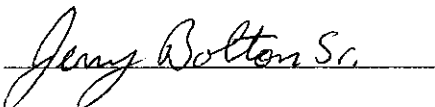
Commissioner Baker asked for ideas about Mental Health and how to help with resources and to please get with her before April 14<sup>th</sup>.

The next meeting is Tuesday, May 19, 2015 @ 7pm. There being no further business the meeting was adjourned.

Submitted by:

A handwritten signature in cursive script that reads "Andy Smith". The signature is written in black ink and is positioned above a horizontal line.

Andy Smith, Secretary

A handwritten signature in cursive script that reads "Jerry Bolton Sr.". The signature is written in black ink and is positioned above a horizontal line.

Jerry Bolton, Sr. Board Chairman