

Warren County Health Department

Board of Health Meeting

March 15, 2016

The Warren County Board of Health held its meeting on Tuesday, March 15, 2016 at 7:00 pm in the Conference Room.

Members present: Chairman Jerry Bolton, Commissioner Baker, Ms. Linda Baker, Dr. Elton Brown, Dr. James Crenshaw, Dr. Merwin Dieckmann, Mr. Michael Killian, and Ms. Vivian Loyd.

Others present: Andy Smith, Sharon Bartholomew and Tanisha Lyons

The meeting was called to order by Chairman Jerry Bolton with a moment of silence being observed. Dr. Brown moved that we waive the Conflict of Interest Statement and seconded by Ms. Loyd.

There was no public comment.

The January 19, 2016 minutes were reviewed. Dr. Crenshaw moved to accept the minutes and seconded by Dr. Dieckmann. There being no further discussion the motion unanimously passed.

Mr. Smith presented the Finance Report. Mr. Smith stated that the expenses are more than the revenues but we are expected to even out by the end of the year with the Medicaid cost settlement money. The Finance Office closed out their fiscal year and their auditors stated that we needed to move money from this year to another year. Dr. Brown moved to accept the finance report as presented, seconded by Ms. Loyd. There being no further discussion, the motion unanimously passed.

Mr. Smith presented the 2016-2017 Fiscal year Budget. Mr. Smith said that the Health Department will be asking for a slight increase from the county. The Health Dept is asking for 8% increase because the cost of services for providers. We will staff an Occupational Therapist on an as needed basis because of the demand. We have a full time Physical Therapist and a Pediatrician and Duke has raised their fees. Dr. Crenshaw moved to accept the 2016-2017 budgets as presented and seconded by Dr. Dieckmann. There being no further discussion, the motion unanimously passed.

Mr. Smith presented the Family Planning eligibility that is effective in February. The Board had previously voted on the fee scale but there have been some changes. Dr. Brown moved to accept the sliding fee scale with the updated changes, and seconded by Ms. Loyd. There being no further discussion, the motion unanimously passed.

Mr. Smith discussed that he along with the county manager and sheriff, are the County Noise Ordinance Committee. Their job is to review permits for those seeking to hold events after 11:00 pm.

Mr. Smith presented the 2016 Child Health Report Card. The Health Department committees are working diligently to strive to make improvements. The report gave ratings as it relates to insurance coverage, Immunization, Breast feeding, Infant mortality, and teen births. Warren County does not have a designated school nurse for each school, however, this is also true for most counties in the state.

Mr. Smith gave an update on the Zika Virus. Our OB patients are asked if they have recently traveled to a country where the virus is endemic. There have been about 12 cases in North Carolina. The mosquito that carries the virus is not endemic to North Carolina but the secondary one is. Environmental Health will implement the lift and dump program which states that if one has any standing water around that they are to discard it from their residence.

Mr. Smith presented the 2016 Immunization Assessment. Warren County's clients met 100% of all criteria and 81% of Warren County residents met all criteria. This is the Health Departments tenth year of meeting our goals. It is documented in the patient's chart if they refused to have their children immunized. Dr. Dieckmann moved to accept the assessment as presented, seconded by Ms. Linda Baker. There being no further discussion the motion unanimously passed.

Mr. Smith presented the Revised BOH Handbook. There was an organizational change that the Home Health Supervisor will report directly to the Health Director. Dr. Brown moved to accept the revised Handbook, and seconded by Commissioner Baker. There being no further discussion the motion unanimously passed.

Mr. Smith gave staffing update. The Home Health Supervisor, Environmental Health Supervisor positions have been filled with internal promotions. The Health Department has two vacant positions- Environment Health Specialist and Home Health Nurse.

#### Health Director's Report:

Mrs. Somerville the Director of Warren County Health Clinic stated that she wanted the Health Department to take over the clinic. Mrs. Somerville stated the clinic needs financial assistance and financial management. Mr. Smith informed her that the Health Department could not afford a primary care clinic. They are currently funded by grants and they have sought help from other health organizations.

Mr. Smith talked in depth about the concerns between Magnolia Manor and Lake of the Woods. Lake of the Woods is a wedding venue and Magnolia Manor is a Bed Breakfast, which is inspected by our Food & Lodging division of Environmental Health. Lake of the Woods has a private pool on the property and Magnolia Manor feels that Lake of Woods should be upgrade to commercial status. Magnolia Manor wants the Health Department to shut down Lake of the Woods without probable cause. Mr. Smith, along with the Environmental Health Specialist, will plan a visit to Lake of the Woods to verify how they should be operating.

Mr. Smith stated there is a county resident that has an intermittent failing septic tank who is in bankruptcy. Her septic fails when there is a heavy rain and it runs over into the neighbor's property. The neighbor is very unhappy about this and wants the neighbor to get it fixed, but she does not have the finances to do so. A septic repair will cost \$1,500.00.

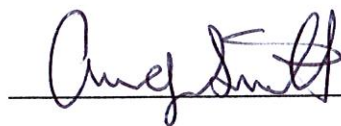
An Owner of a local food truck has to get a commercial refrigerator and currently has a residential one which is against the law.

The next meeting will be Tuesday, May 17, 2016 @ 7:00 pm. There being no further business the meeting was adjourned.

Submitted by:

  
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Jerry Bolton, Sr. Board Chairman

  
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Andy Smith, Secretary