

The Warren County Health Department

Board of Health Meeting

March 13, 2018

The Warren County Board of Health held its meeting on Tuesday, March 13, 2018 @ 7:00 pm in the Conference Room.

Members present: Chairman Dr. Elton Brown, Commissioner Baker, Ms. Linda Baker, Dr. James Crenshaw, Mrs. Eva Brown, Ms. Cheryl Coffman and Ms. Vivian Loyd.

Others present: Margaret Brake, Scott Capps, Sharon Bartholomew and Tanisha Lyons.

The meeting was called to order by Chairman Dr. Brown and a moment of silence was observed.

Dr. Crenshaw moved to omit the reading of the Conflict of Interest Statement and was seconded by Mrs. Eva Brown. There being no further discussion the motion unanimously passed.

There was no public comment.

The January 16, 2018 minutes were reviewed. Ms. Coffman moved that the minutes be accepted as read and seconded by Dr. Crenshaw. There being no further comment the motion unanimously passed.

Mrs. Brake presented the Health Department Financial Report for review. A funding summary of revenue the department has collected 68 % of funds and we are still having billing issues with NC Tracks for Home Health and the Health Department. We are hoping now that we have resolved most of the issues with the state to get our revenues up. Ms. Linda Baker moved to accept the financial report and seconded by Ms. Loyd. There being no further discussion the motion unanimously passed.

Mrs. Brake reviewed the Health Department budget for 2018-2019. The department submitted these budget forms to the County Manager and Finance for the upcoming fiscal year. We proposed to continue to improve practices of Medicaid billing to increase revenue, increase patients in clinical programs, promote health services through media and local events, collaborated with partner about Substance Abuse prevention and treatment and collaborate with local agencies for funding to support community programs. Mrs. Brake also reviewed outcomes: the department successfully launched CureMD (the electronic health record system), exceeded county, state and HP2020 goals for child immunization and partnered with the county to host an Opioid/Substance Abuse forum and follow up meeting. The budget also reflected performance indicators/measures, issues that affect the department, the funding history, and staffing history. Each county department was asked to cut their budget by 5% which we were able to do. Dr. Crenshaw moved to accept the 2018-2019 Health department proposed budget and seconded by Commissioner Baker. There being no further discussion the motion unanimously passed.

Mrs. Brake presented 2018/2019 fee schedules for the Health Department, Home Health and Environmental Health. There were no changes in any of the fees. Dr. Crenshaw moved that the fee schedules be accepted and seconded by Commissioner Baker. There being no further discussion the motion passed unanimously.

The Tobacco-Free Grounds Policy was updated to include E-cigarettes to the language and the definition is included. Mrs. Eva Brown moved to approve the updated tobacco free grounds policy and seconded by Ms. Linda Baker. There being no further discussion the motion unanimously passed.

The 2017 Annual Immunization Assessment was reviewed. The letter stated that our Health Department met or exceeded expectations for childhood immunizations. Mrs. Brake also mentioned we have excelled at this for several years. The next assessment will be October 2018. Ms. Linda Baker moved to approve the 2017 Annual Assessment and seconded by Ms. Vivian Loyd. There being no further discussion the motion unanimously passed.

Scott Capps, Home Health QI/Clinical Manager nurse presented the Home Health Agency Annual Report. Ms. Capps mentioned the great staff that is committed to providing quality home health care. Ms. Capps reported on Incident and Accidents but further explained these were not falls that occurred with staff but the patient reported it so we have to make note of it. There were no internal complaints. Home Health has improved from a 2.5 star rating to 3.5 stars, and Home Health serviced 242 patients which equaled 3,872 home visits. There was a 446 home visit increase from last year. Even though Home Health is in a deficit, we earned \$48,000 more than last year. Mrs. Eva Brown moved to approve the Home Health Annual Report and seconded by Ms. Vivian Loyd. There being no further discussion the motion unanimously passed.

Mrs. Brake reviewed the 2017 Child Health Report Card. This is from the perspective of the State of North Carolina on how well we are doing in certain areas. The report looks at improvement in health insurance coverage, access to care, health births, safe homes/neighborhoods and safe risk factors.

Health Director's Report

Mrs. Brake mentioned that Peter Hight retired from Environmental Health on March 1st. Also Robert Breedlove III will start on Friday as Peter's replacement. We are almost fully staffed in every area now.

Health Director's Association & Division of Medical Assistance continues to meet about Medicaid transformation and how Health Departments will contract services under the new Medicaid program.

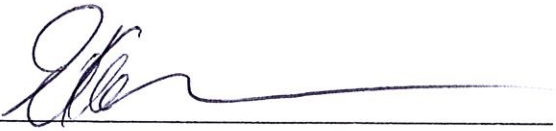
Mrs. Brake has been meeting with the County Manager as well as local agencies to identify priorities for funding for Warren County. There have been three meetings to begin dialogue where assistance is needed. Some ideas being discussed are a community paramedicine program, case management, care coordination services for mental health and substance abuse, diabetes education & prevention and transportation. Also the Grant Initiative Committee has discussed how to get faith based and community organizations involved.

The annual Warren County Health Fair will be Tuesday, April 3, 2018 at the Armory. The health department will also be participating at the WARR Community event. The first week in April is National Public Health Week so we have some activities planned for that week as well as advertising in the local paper.

The Substance Abuse committee will participate in SpringFest on April 28th at the Warren County courthouse.

The next meeting is May 15, 2018 at 7:00 pm.

Submitted by:



Dr. Elton Brown III, Board Chairman



Margaret Brake, Secretary