

The Warren County Health Department

Board of Health Meeting

May 15, 2018

The Warren County Board of Health held its meeting on Tuesday, May 15, 2018 @ 7:00 pm in the Conference Room.

Members present: Chairman Dr. Brown, Commissioner Baker, Ms. Linda Baker, Dr. James Crenshaw, Mrs. Eva Brown, Ms. Cheryl Coffman, Mr. Michael Kilian, and Ms. Vivian Loyd.

Others present: Margaret Brake, Sharon Bartholomew and Tanisha Lyons.

The meeting was called to order by Chairman Dr. Brown and a moment of silence was observed.

Dr. Crenshaw moved to omit the reading of the Conflict of Interest Statement and was seconded by Ms. Coffman. There being no further discussion the motion unanimously passed.

There was no public comment.

The March 13, 2018 minutes were reviewed. Linda Baker moved to accept the minutes as read and seconded by Vivian Loyd. There being no further discussion the motion unanimously passed.

Mrs. Brake presented the 2018/2019 Fiscal Year budget that was presented to the County Commissioners during their May meeting. The Health Department recommended revenue will be approximately 1.7 million dollars for 2019. The County Manager did ask that all departments cut their budgets by 5%. Dr. Crenshaw moved to accept the projected 2019 budget and expenditures and seconded by Eva Brown. There being no further discussion the motion unanimously passed.

Mrs. Brake also presented the Financial Report. The Health Department Fees, Environmental Health fees and Health Education Mini-grant exceeded projected revenue overall and the department has increased for billing especially Medicaid. Eva Brown moved to accept the Financial Report and seconded by Linda Baker. There being no further discussion the motion unanimously passed.

Cheryl Coffman asked Mrs. Brake what the health department is doing to address infant mortality. Mrs. Brake explained the Health Department has an Agreement Addendum with the State and the Department aids with the reducing SIDS among our patients. Through the activities we promote "Safe Sleep" by providing families with educational materials and Pack-n-Plays as cribs to deter moms from having their babies sleep in the bed with them.

Mrs. Brake talked about the Health Department's annual Health Fair which was held during National Public Health Week (April 2-8). There were 245 attendees. The Health Fair was held at the Armory this year which was well received by the public. Vivian Loyd moved to accept the health fair results and seconded by Cheryl Coffman. There being no further discussion the motion unanimously passed.

Mrs. Brake presented the Warren County Child Prevention Team Annual Report. Dianna Talley is the Board Chairperson and Carmen Terry serves as the Child Fatality Review Coordinator. The report recognizes their role which is reporting their local activities to the state. The Review Coordinator leads the team to review cases of child fatality and then determine if there are any system failures related to the deaths. In 2017 they reviewed 4 child deaths and identified 0 system failures and recommendations. Some activities the team participated in were the pinwheel garden that was located on the lawn of DSS during Child Abuse Awareness Month (April), a Domestic Violence Training, and Mental Health First Aid for youth.

A summary of the 2018 County Health Rankings was presented and discussed. The counties are ranked by measures. For Health Outcomes, Warren County was ranked 85. We ranked higher than Vance, Halifax, and Edgecombe counties. Areas of Strength for Health Factors for Warren County included Excessive Drinking 13%, Mammography 73% and Injury Deaths 60%. Areas to explore were Adult smoking, Adult Obesity, Physical Activity and Sexually Transmitted Infection.

Health Director's Report

Mrs. Brake announced a staff update. Elizabeth Tetley was hired as a Nutritionist I. She has previously worked at the Health Department. Susan Gray, the WIC Director, will retire this year and Liz could potentially fill that position when it becomes vacant.

The Health Department will host a Methamphetamine and Opiates Exposure Awareness Training tomorrow at the Warrenton Rural Fire Department from 10:00 am -12 noon. The training is being conducted by NC DHHS Occupational and Environmental Epidemiology Division. They have a grant to conduct these trainings with NC Health Departments. This training is for Public Health workers to teach them about Opiates & Methamphetamine; how to recognize it in the community; what actions they should take if they see it such as how to recognize an overdose; and the use of Naloxone for overdose reversal.

Mrs. Brake has partnered with some the local agencies for possible funding opportunities through grants and foundations. Two grants were applied for: 1. **Cardinal Innovations Healthcare** where we partnered with the Sheriff's Office and two town police departments. This grant will allow us to create a Mental Health Officer program in Warren County. 2. **Mental Health Division of Developmental Disabilities Mental Substance Abuse** funds will be used to train and implement peer support services in Warren County and provide Naloxone administration training for Law Enforcement and First Responders.

Also, on May 1st we submitted a letter of interest to Triangle North Healthcare Foundation in collaboration with the Senior Center to request to apply for funding to implement a diabetes self-management program. This is a community-based program that would recruit peer educators to be located across the county to conduct the program. If approved the application will be due June 30th. Commissioner Baker thanked Mrs. Brake for her hard work because of the timeframe the grants had to be completed.

Mrs. Brake mentioned that she met with the department's leadership team earlier in the month. There was a discussion of having a staff retreat. We would like to have the retreat during the workday on Friday, June 29th all day which means the Health department will be closed to the public on that day. On Fridays, there are no appointments just walk-ins. We are looking to have the retreat at Buck Spring Park in Littleton. The purpose of retreat is to do strategic planning with the staff and how to prepare for Public Health 3.0. We will also use this as an opportunity to do team building amongst old and new staff. The closure will be advertised in newspapers, Facebook, county web page and flyers. The Board of Health is invited to have lunch with the staff on that day. The Warren County Board of Health passed a resolution in support of the Staff Retreat on June 29, 2018. Dr. Crenshaw moved to accept the resolution and seconded by Cheryl Coffman. There being no further discussion the motion unanimously passed.

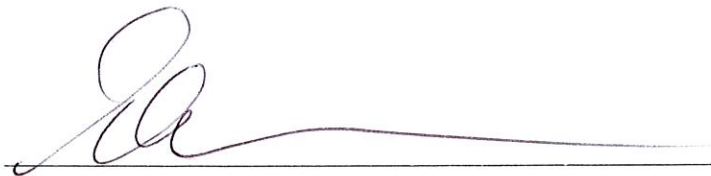
Mrs. Brake also mentioned that on June 1st through the tobacco prevention grant the health department along with Warren County Schools will create a billboard on NC's 100% tobacco free schools policy. This will be an effort help promote and enforce the Warren County Schools' 100% tobacco-free policy at public events such as football games and tournaments. The billboard will include the quit line number as well as the health department phone number should anyone have questions. The billboard will be up for a year and will be located on Hwy 158 across from Auto Zone.

The next meeting will be Tuesday, July 17, 2018 @ 7:00 pm. The meeting was adjourned.

Submitted by:



Margaret Brake, Secretary



Dr. Elton Brown III, Board Chair