

WARREN COUNTY BOARD OF HEALTH
NOVEMBER 15, 2016 MINUTES

The Warren County Board of Health held its regularly scheduled meeting on Tuesday, November 15, 2016 at 7:00 p.m. in the Conference Room of the Health Department.

Members present: Chairman Jerry Bolton, Commissioner Baker, Dr. Elton Brown, Dr. James Crenshaw, Dr. Merwin Dieckmann, Vivian Loyd and Dr. Amy O'Malley. Also present was Kaye Hall, Interim Health Director.

Meeting was called to order by Chairman Bolton who also had a moment of silence.

Motion was made by Dr. Elton Brown and seconded by Vivian Loyd to dispense with the reading of the Conflict of Interest statement. Motion approved.

No public were available for comment.

Minutes of the September 20, 2016 meeting were reviewed; motion was made by Dr. Elton Brown and seconded by Vivian Loyd to approve the minutes. Motion was approved.

Budget reviewed consisted of the presentation of the closing financial figures for the fiscal year of 2015-2016. It was reported that \$300,000. Escrow funds were used in this fiscal year. Funding summary through October was presented with most categories close to target of 33.3% being collected.

Motion was made by Dr. Dieckmann and seconded by Dr. Brown to recommend to County Commissioners the reappointment of Linda Baker to Board of Health in Pharmacist position. Motion approved. Motion was made by Dr. Crenshaw and seconded by Vivian Loyd to recommend to County Commissioners to appoint Eva Brown to her first term on the Board of Health. Ms. Brown is retired from Granville Vance Health District. Motion approved.

Ms. Hall presented the Communicable Disease Report for the timeframe of January 2016 through October 2016 showing number of communicable diseases that have been reported to Health Department. Discussion followed highlighting the increase in Chlamydia cases over the past 3 months. Motion was made by Dr. Dieckmann and seconded by Dr. Brown to accept report. Motion approved.

Summary of the annual Consumer Satisfaction Survey was presented by Ms. Hall. Survey was conducted during month of October and 155 surveys were returned. All services offered by Health Department were included in survey. Motion made by Dr. Dieckmann and seconded by Dr. Crenshaw to accept survey results. Motion approved.

Health Director's report was presented by Ms. Hall. Included in report was information about the Health Department being a co-sponsor of the OTC Medication Giveaway with NC MedAssist. The date is Tuesday, February 28, 2017 for the event and it will be held at the Armory. Event will be for the community and has no restrictions as to who may participate. Also informed Board of resignation of two staff members; Karen Solomon, Preparedness Coordinator and Gay Daniels, Home Health Supervisor. Preparedness duties will be contracted out to On Target Preparedness. They will update our preparedness plans, handle trainings for staff and attend State meetings on our behalf. The contract expense will not exceed a maximum of \$26,000. Per year. Motion was made by Dr. Brown and seconded by Dr. Dieckmann to accept report. Motion approved.

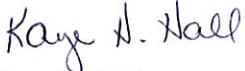
Motion was made by Dr. Dieckmann and seconded by Dr. Crenshaw to go into closed session to discuss personnel matters.

Plaque was presented to Chairman Bolton in appreciation for his years of service to the Board of Health.

Next regular meeting scheduled for January 17, 2017 at 7:00 p.m.

Motion made by Dr. Brown and seconded by Dr. Crenshaw to adjourn. Motion approved.

Respectfully submitted,


Kaye H. Hall
Interim Health Director



Chairman