

Warren County Health Department

Board of Health Meeting

September 23, 2014

Warren County Board of Health held its meeting on Tuesday, September 23, 2014 at 7:00 pm in the Conference Room.

Members present: Chairman Jerry Bolton, Commissioner Bertaden Baker, Ms. Linda Baker, Dr. Elton Brown, Dr. James Crenshaw, Dr. Merwin Dieckmann, Mr. Michael Killian, Mrs. Vivian Loyd and Dr. Amy O'Malley.

Others are attending: Andy Smith, Sharon Bartholomew, and Tanisha Yancey.

The meeting was called to order by Chairman Jerry Bolton. A moment of silence was observed.

Dr. Brown made a motion to waive the Conflict of Interest statement with a second by Mrs. Loyd. There being no discussion the motion unanimously passed.

There was no public comment

The July 15, 2014 minutes were reviewed. Dr. Crenshaw moved to approve the minutes as read and seconded by Mrs. Loyd. The motion unanimously passed.

Mr. Smith gave the Finance Report for the closing of fiscal year 13/14, stating the Health Dept was under budget of \$324,820.00 with the exception of bank fees in the amount of \$439.00. The program budgets the revenues exceeded expenses by 17%. The budget depicts we are showing the essential services of Public Health are being provided. Home Health did not bring the revenue that was projected and for this fiscal year it will change from \$725,000.00 to \$600,000.00. Dr. Dieckmann moved to approve the finance report and seconded by Dr. Crenshaw. The motion was unanimously passed.

The North Carolina State Lab of Public Health will be raising the prices of fees and supplies so the Health Dept will need to raise the prices of organic water sample to \$80.00 and inorganic to \$70.00. Dr. Brown moved to accept the fee increases for the water samples and seconded by Mrs. Loyd. The motion was unanimously passed.

Mr. Smith presented the prices for Flu vaccine \$30.00 and Pneumonia vaccine \$45.00. Dr. Dieckmann moved to accept the prices for the vaccine and seconded by Commissioner Baker. The motion unanimously passed.

Chairman Jerry Bolton presented the job performance for Andy Smith, Health Director stating Mr. Smith received an outstanding performance. The Board thanked Mr. Smith for his professionalism and opened the floor for comments. Mr. Smith has maxed out on his job

performance and that has been reported yearly. Dr. Brown moved to accept the job performance evaluation and seconded by Dr. Dieckmann. The motion unanimously passed.

Chairman Jerry Bolton recommends that Mr. Smith receive a 15% raise. He is the 5th lowest paid director in the state.

Dr. Brown moved that a letter be written to the County Commissioners on behalf of the Board of Health expressing our great concern at possibly losing our director, if he is not paid adequately, to another county, and we would respectfully remind the Commissioners of the 15% increase that has been asked for the past five years and no action has been taken. The Board of Health is asking for a 10% raise for the Health Director. Dr. Dieckmann seconded and the motion unanimously passed.

Ms. Linda Baker asked that each BOH member get a copy of the letter and thinks that everyone should attend the meeting once it is an agenda item.

Mr. Smith thanked Dr. Dieckmann for assisting with the Health Department Community Health Assessment process which is done every four years. The goal was to receive 200 surveys and 210 were collected. The report is expected to be ready by December.

The Health Department is up for reaccreditation in July 2015. We are still required to pay \$2750.00 every year.

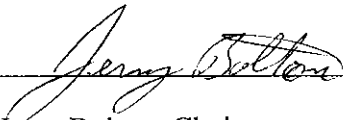
Health Night Out will be Tuesday, October 7, 2014 @ 7:00 p.m. Senator Angela Bryant and Rep. Nathan Baskerville are planning to be in attendance.

Board of Health packet has the latest information including operating procedures which are reviewed annually. Please note that the Board of Health will select Chairman and Vice Chair at the January meeting because there will be no December meeting due to change in meeting schedule.

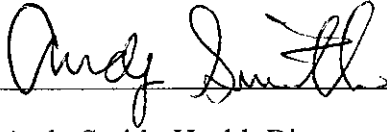
Mr. Smith presented his Health Director's Report:

The health department has lost two supervisors Health Education and Environmental Health last month. The Health Education position interviews have been conducted and Mr. Smith will oversee operations until the position is filled. The Environmental Health supervisor turned in resignation last week and Mr. Smith will oversee that department as well.

The next meeting is Tuesday, November 18, 2014 @ 7 pm. We will have Board training by Mr. Barry Bass.

Handwritten signature of Jerry Bolton in cursive script, positioned above a horizontal line.

Mr. Jerry Bolton, Chairman

Handwritten signature of Andy Smith in cursive script, positioned above a horizontal line.

Mr. Andy Smith, Health Director